

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, APRIL 3, 1963.

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Wednesday, April 3, 1963.

There were present:

J. Millard Tawes, Governor  
Louis L. Goldstein, Comptroller  
John A. Luetkemeyer, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement  
Mr. Albert P. Backhaus, Director, Department of Public Improvements  
Mr. Russell H. McCain, Executive Assistant to the Governor.

CONSTRUCTION:

The Board was advised by Mr. Rennie and Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1958
General Construction Loan of 1954	General Construction Loan of 1959
General Construction Loan of 1955	General Construction Loan of 1960
General Construction Loan of 1956	General Construction Loan of 1961
General Construction Loan of 1957	General Construction Loan of 1962,

that full regard was had to the provisions of the Acts of each of the following Laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954  
Chapter 45 of the Acts of 1954  
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958  
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958  
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961  
Chapter 16 of the Acts of 1958, and as amended in 1960  
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961  
Chapter 86 of the Acts of 1960, and as amended in 1961 and 1962  
Chapter 885 of the Acts of 1961, and as amended in 1962, and  
Chapter 128 of the Acts of 1962, and as amended in 1963,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

AREA REDEVELOPMENT LOAN OF 1962:

The Secretary presented to the Board a recommendation from the Department of Economic Development, dated March 27, 1963, that the application of the Bishop Transport Products Corporation, of Elkton, Maryland, for a Loan of \$8,000.00 under the provisions of the Area Redevelopment Loan of 1962, be approved. Attached to this recommendation were the application filed by the corporation and supporting data explaining the nature of the proposed project and the benefit to be derived from this newly formed company.

The Board approved the recommendation with the understanding that all of the provisions of Chapter 126 of the Laws of 1962 and of the procedure established for the administration of the law, are and will be met by the corporation.

BARRETT SCHOOL FOR GIRLS:

The Secretary advised the Board of receipt of information of the settlement, in the amount of \$1,882.00, which had been agreed upon for the loss of August 6, 1962 at the Incinerator for Barrett School for Girls.

BOARD OF PUBLIC WORKS:

1- The Board approved request of Comptroller Goldstein for the use of the \$21,250.00 balance in the account in the budget of the Board of Public Works in connection with a new State Office Building in Annapolis, for the appointment of an architect for the preparation of preliminary plans and specifications. At its meeting of September 10, 1962 the Board approved an allotment of \$25,000 to Program .38 of the Board's budget "to pay the cost of management consultants to work with architects in developing plans and specifications for a new building in Annapolis for the Income Tax Division-Comptroller's Office."

(cont.)



(Board of Public Works)

2- The Board was advised by the Department of Public Improvements, agenda Item M-2-C, that the appropriation of \$5,000.00 in the General Construction Loan of 1961-Item 3, "To study the feasibility of Constructing a Convention Hall in Ocean City, Maryland", would not be required as the project has been abandoned, and that it would not be necessary for bonds to be issued for this appropriation.

3- The Board approved the following new procedure with respect to losses incurred in connection with State property, which procedure supersedes instructions dated July 1, 1961.

"GENERAL INFORMATION:

In order that there may be no misunderstanding, the procedure set forth below is to be followed, effective January 1, 1963, with respect to losses incurred on and after January 1, 1963, by fire, lightning, hail, explosion, riot, civil commotion, riot-attending-a-strike, smoke damage, or other causes. This will insure the proper reporting of losses and repairs to the Board of Public Works and the State Treasurer's Office, and the obtaining of all necessary authorizations as promptly as possible.

"However, this procedure does not apply to marine, casualty, aircraft, sprinkler leakage, motor vehicle, and any other form of coverage. These are to be reported to the State Treasurer, State Treasury Building, P.O.Box 666, Annapolis, Maryland, only. Reports on motor vehicle accidents are to be accompanied by a vehicle report form.

"It is the responsibility of each State agency to closely follow the new procedure, which is divided into three phases: (1) Report of the Loss: (2) Adjusting and Reporting Settlement of Loss; and (3) Disbursement of Insurance Funds.

"The new procedure, effective January 1, 1963, does not alter the memorandum issued by the Board of Public Works under date of September 25, 1959, with respect to loss of personal property of State employees and patients. It is the responsibility of the State Agency to inform its employees and patients regarding personal property coverage as set forth in that memorandum.

"PROCEDURE:

"1 - Reporting of the Loss --

Enclosed is a sample of the Form to be used for reporting All Losses.

When a Loss occurs the original of the Fire Loss Report, completely filled in, is to be sent immediately to:

Mr. Michael J. Potthast, Chief Deputy Treasurer  
State Treasurer's Office  
State Treasury Building, P.O.Box 666, Annapolis, Maryland.

And, Copies of this report are to be sent to:

Mr. J. Hugh Taylor, Deputy Treasurer  
State Treasurer's Office  
1835 Maryland National Bank Building, Baltimore-2, Maryland

Mr. Albert P. Backhaus, Director  
Department of Public Improvements  
State Office Building, Baltimore-1, Maryland

Mr. James G. Rennie, Director  
Department of Budget and Procurement  
State Office Building, Baltimore-1, Maryland

State Fire Marshal's Office  
State Office Building  
Baltimore-1, Maryland.

"If a loss creates an emergency and a hardship, involving immediate repairs and replacements, the Agency is to call Mr. Garrett O. Billmire, Assistant Director of the Department of Public Improvements (Phone: 837-9009, Ext. 652 or 653) or Mr. W. Baker Harward, of the Department of Public Improvements (Phone: 837-9009, Ext. 669, during working hours). After working hours, Mr. W. Baker Harward can be reached at Bel Air, Maryland (Phone: TE 8-6110). This is to be followed by a letter from the Agency to the Director of the Department of Public Improvements, with a copy being sent to the State Treasurer's Office, P.O.Box 666, Annapolis, Maryland, explaining why an emergency is felt to exist. The Department of Public Improvements will make its recommendation to the State Treasurer's Office, as to approval or disapproval.

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(Board of Public Works-3)

"The State Treasurer will submit a report to the Board of Public Works, on a quarterly basis, of all Losses which have occurred in each calendar quarter.

"2- Adjusting and Reporting Settlement -

Upon receipt of notice of such loss, the Department of Public Improvements will send qualified personnel to appraise the damage. If the loss is covered under the Public and Institutional Property Form and estimated to be \$1,000.00 or under, the representative will adjust the loss himself. If the loss is covered under the Public and Institutional Property Form and estimated to be over \$1,000.00 or under the Form B (ineligible properties), the representative will meet with a member of the Insurance Company to determine the scope of the loss.

"Further, when settlement is agreed upon for such loss, the Department of Public Improvements will advise the State Treasurer's Office, in Annapolis, with a copy to the State Treasurer's Office in Baltimore, of the acceptance of the proposed settlement and the amount of same. A copy of this report will be forwarded to the following Agencies so that they will have knowledge of the funds to be available for repairs and replacements of the losses.

- "a. Supervising Department of the State Institution or State Department.
- b. Institution.
- c. Representative of the Insurance Company.
- d. Department of Budget and Procurement.
- e. State Fire Marshal's Office."

"Losses in excess of \$1,000.00 will be reported to the Board of Public Works by the State Treasurer upon such advice.

"All funds received by the State Treasurer for such losses will be deposited in an account known as 'State Treasurer's Fire Loss Account--Account No. 11-06.05.00.21', with a special Item Number within the Fund being permanently assigned to each Agency by the State Treasurer's Office after an Agency's first loss. If the Agency has been assigned such an Item Number prior to these new procedures, this will be continued in use with the new State Treasurer's Account Number.

"3- Disbursement of Insurance Funds --

"a. Attention is called to the fact that before these funds may be obligated or expended, it is necessary for the State agency to advise the State Treasurer's Office in Annapolis, of the purpose for which it is desired to use the money and to request authority to proceed accordingly. A copy of this letter is to be sent to the Director of the Department of Public Improvements and to the Director of the Department of Budget and Procurement.

"b. Following authorization by the State Treasurer for the Agency to proceed with the use of these funds, the procedure of the Department of Public Improvements as to structural repairs of damages will continue as at present. All such items will clear through that department in exactly the same manner as do other construction projects.

"c. Where the loss requires the purchase of supplies, equipment, etc., it will be necessary that all such items be requisitioned through the Department of Budget and Procurement on the Capital Fund Requisition Form CF-1, showing in the lower left-hand corner the date on which the State Treasurer's Office authorized the use of the fire loss funds. All such requisitions must be screened and approved by the Budget Analyst assigned to the requisitioning agency.

"d. In preparing transmittals to cover expenditures from this account, the enclosed Sample Transmittal is to be used as a guide.

"All invoices for supplies and materials must be approved by the Purchasing Bureau of the Department of Budget and Procurement.

"All invoices for contracts must be approved by the Department of Public Improvements.

"All transmittals are to be prepared as set forth below, and with invoices attached as indicated:

Original - (for the Warrant File of the State Treasurer's Office).  
Copy of transmittal, with original invoice attached - (for the files  
of the State Comptroller's Office).

(cont.)

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(Board of Public Works-3)

Copy of transmittal, with copy of invoice attached - (for the Fire Loss File of the State Treasurer's Office).  
Such other copies, with invoice attached, as may be required for the agency's use.

"The original and two copies (with invoices attached to each copy) of all fire loss transmittals are to be forwarded to the State Treasurer's Office, State Treasury Building, P.O.Box 666, Annapolis, Maryland, for approval. After approval by that office, the proper copies of the transmittal will be submitted to the State Comptroller's Office for payment. All transmittals must be signed by the proper person of the Agency authorized to sign transmittals."

#### BONDS:

In accordance with the provisions of Section 6 of the General Construction Loan Laws, the Department of Public Improvements, under agenda Item M-2-A, submitted the following listing of appropriations with unencumbered balances remaining which are certified to be complete as of this date:

General Construction Loan of 1960 --

Item 90 - Department of Correction, "Construction of Correctional Camp, 100 capacity, including utilities and site improvements, providing permanent facilities at present Hughesville Camp".

General Construction Loan of 1961 --

Item 96 - Morgan State College, "Installation of fence around athletic-drill field".

Item 145- Maryland State College, "Women's Dormitory, 96 beds, construction, including site improvements".

#### CIVIL DEFENSE AGENCY:

The Board approved the installation of fallout shelter signs in and around the State House, Annapolis, Maryland, by the Maryland Civil Defense Agency, and authorized the Superintendent of Public Buildings and Grounds to cooperate with that Agency in locating these signs, in conformity with the sketches which were submitted to the Board.

#### COLLEGE OF NOTRE DAME OF MARYLAND LOAN OF 1962:

Upon the recommendation of the Department of Public Improvements, agenda Item A-1, the Board approved the appointment of the Office of Gaudreau as Architect for the new Science Building at the College of Notre Dame of Maryland. The State will aid in the construction of this building under the provisions of Chapter 66 of the Laws of Maryland for 1962.

#### COMMISSIONERS OF THE STATE ACCIDENT FUND:

Comptroller Goldstein brought to the attention of the Board the provisions of Article 101, Section 80, of the Annotated Code (1957 Edition) relating to the State Accident Fund, reading as follows:

"Whenever and as often as there shall be in the hands of the Treasurer any sum belonging to the State Accident Fund not likely, in the opinion of the commissioners of the State Accident Fund, to be required for immediate use, it shall be the duty of the Board of Public Works, when called upon by the commissioners, to invest the same in investments legal for fire, casualty, and miscellaneous insurance companies, as may be provided from time to time in Section 29 of Article 48A of this Code (1957 Edition, as amended from time to time). When and as it may become necessary or expedient to use the moneys so loaned or invested the Board of Public Works shall, when called upon by the commissioners, collect or sell or otherwise realize upon any such loan or investment, and any interest accruing upon any such loan or investment, as well as any interest received upon the deposit of moneys belonging to said fund shall be credited to said fund,"

this Section having been amended in 1962 by Chapter 35 of the Acts of the 1962 session of the General Assembly, to read as quoted.

The Governor appointed a committee consisting of the State Comptroller and the State Treasurer to study this problem and report back to the Board.

#### COMPTROLLER OF THE TREASURY:

See: Board of Public Works, page 182, Item 1 - new Annapolis Office Building.



CROWNSVILLE STATE HOSPITAL:

The Secretary advised the Board of the receipt of information of the settlements which had been agreed upon for the following fire losses at Crownsville State Hospital:

August 6, 1962 - Central Kitchen	\$ 138.04
September 16, 1962 - "A" Building	10.66
September 19, 1962 - Convalescent Cottage #12	14.38
October 2, 1962 - Cottage #11	19.50
October 9, 1962 - Outside	1,210.71
October 20, 1962 - "A" Building	6.00
November 1, 1962 - "B" Building	10.67
November 5, 1962 - "B" Building	10.67 .

DEER'S HEAD STATE HOSPITAL:

The Secretary advised the Board of the receipt of information of the settlements which had been agreed upon for the following fire losses at Deer's Head State Hospital:

December 17, 1962 - Main Hospital	\$ 25.00
December 26, 1962 - Main Hospital	19.25 .

DEPARTMENT OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Correction for the Southern Maryland Correctional Camp.

General Construction Loan of 1960-Item 90 --	
L. O. Ryce, for Water System Controls. (Item 11)	\$ 297.00
Correctional Camps, for electrical service. (I-6)	29.99
Southern Maryland Electric Co-op, Inc., for electrical service. (I-6)	158.53 .

DEPARTMENT OF FORESTS AND PARKS:

1- The Board approved request of the Department of Forests and Parks for permission to authorize Mr. Thomas A. Kuhn, Production Geologist, of the New York State Natural Gas Corporation, Pittsburgh, Pennsylvania, to conduct a seismograph survey on the Green Ridge State Forest lands in eastern Allegany County.

2- The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1960-Item 26	List 319	\$ 425.73
Item 29	List 319	1,651.81
General Construction Loan of 1961 - Item 27	List 320	398.00 .

3- The Board approved Item P-2-C of the agenda of the Department of Public Improvements relating to the Department of Forests and Parks and the State Roads Commission. This approval authorizes the State Roads Commission to transfer to the Department of Forests and Parks 2.45 acres of surplus land, adjoining the State Forest Nursery at Harmons, Maryland. The transfer was agreed upon at a \$750.00 evaluation, which will be deducted from the credit account of the Department with the Commission. It is understood that this is a portion of the former Egbert H. Hawkins property, which the Commission acquired in connection with the relocation of Maryland Route 170, Contract AA-477-3-520.

4- Upon the recommendation of the Department of Public Improvements, the Board authorized the Department of Forests and Parks to negotiate for the following improved property in connection with Rocky Gap State Park:

Andrew N. McLuckie, for 380 acres. (P-2-B)  
James E. Porter, for 127 acres, including a dwelling and several out buildings. (P-5)

5- The Board approved the following Items on the agenda of the Department of Public Improvements, relating to the Department of Forests and Parks:

Item M-3-A "Reference is made to Item M-5-A of this department's Agenda of October 4, 1961 whereby allocation was made in Item 39-General Construction Loan of 1960, 'Swallow Falls State Forests: Swall Falls Recreation Area, Extension and improvement of camping area facilities ....' for Payroll and Social Security. Of these obligations it is requested that the following amounts be cancelled and be transferred to the unallocated balance in the item:

\$1.25 - Item 39.2, Payroll  
.13 - Item 39.3, Social Security."

(cont.)



(Dept. of Forests & Parks-5)

Item M-3-B "Reference is made to Item M-3-B of this department's Agenda of December 11, 1961 wherey allocation was made in Item 43, General Construction Loan of 1957, 'Dan's Mountain Recreation Area: To complete the facilities ....' for Payroll and Social Security. Of these obligations it is requested that the following amounts be cancelled and be transferred to the unallocated balance in this item:

\$82.60 - Item 43.2, Payroll  
31.71 - Item 43.3, Social Security."

6- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks.

Budget Program 09.04.00.06-08 --

Parrott Equipment Co., for Road Resurfacing, Patapsco  
State Park. (10-E)

\$1,580.92

Budget Program 09.04.00.07-08 --

McNew Bros., Inc., for Installation of Heating System at White  
Frame House, Sandy Point State Park. (10-A)

1,215.00

Budget Program 09.04.00.08-08 --

Frederick Newspost, for public notice for drilling well, Gambrill  
State Park. (I-3-D)

7.70

H. Frank Foland & Son, for Construction of Concrete Floor, Shelter  
Building, West Picnic Area, Cunningham Falls State Park. (10-F)

987.00

Crouse Brothers, for Excavating for Water Line and 4 Pits, Camping  
Area Sewage System, Elk Neck State Park. (10-C)

176.00

R. O. Sullivan, for Rewiring and Relighting, Superintendent's  
Residence, Rocks State Park. (10-B)

850.00

Bateman Photo Print & Blue Print Co., for blueprints. (I-8)

12.80

Austin R. Keyser, Inc., for drilling Deep Water Well, Gambrill  
State Park, on fixed prices basis only. (10-I)

4,290.00

General Construction Loan of 1957-Item 43 --

Annuity Bond Fund, for transfer of unused balance of appropriation  
for "Dan's Mountain Recreation Area", facilities for public use,  
completed project. (M-2-B)

114.31+

General Construction Loan of 1957-

Item 43.2 - Cancel unexpended balance for Payroll to the unallocated  
balance. (M-3-B)

82.60

Item 43.3 - Cancel unexpended balance for Social Security to the  
unallocated balance. (M-3-B)

31.71

General Construction Loan of 1959 -

Item 24.4-Edward V. Coonan & Co., Surveyors, for work at  
Patapsco State Park. (I-3-H)

305.00

Item 24.5-Milton J. Dance, Sr., for services in connection with  
settlement for land of Gas & Electric Co. (I-3-I )

15.00

James H. Norris, Jr., for services in connection with  
the Chesser tract of land. (I-3-I)

241.82

Item 32.4-John Swain, for appraisals of the Beets, Speicker, Bussard,  
and Swope properties for South Mountain-Catoctin Water-  
shed Conservation Area. (I-3-J)

325.00

General Construction Loan of 1960 -

Item 26.2-Cancellation of unused balance for Salaries and return  
to unallocated balance. (M-I-C) Deep Creek Lake.

1,200.00

Item 29.2-Cancellation of unused balance for Salaries and return  
to unallocated balance. (M-1-A) Elk Neck.

500.00

Item 37.5-Washington County Free Library, for 13-3/5 acres originally  
optioned from Edward W. Cooley. Change in name only.  
Greenbrier. (P-2-D)

700.00

Item 39.2-Cancellation of unused balance for Payroll and return to  
unallocated balance. Swallow Falls. (M-3-A)

1.25

Item 39.3-Cancellation of unused balance for Social Security and  
return to unallocated balance. Swallow Falls. (M-3-A)

.13

Item 39 - Cancellation of the unused portion of the appropriation for  
completed "Swallow Falls Recreation Area, etc." project.  
Bonds will not be issued. (M-2-C)

108.16+

(cont.)



## General Construction Loan of 1961 -

Item 21 - Yarnell P. Wastler & Son, for Razing Building formerly known as "The Den", Gathland State Park. (10-D)	\$ 575.00
Item 22.5-M. Jacqueline McCurdy, Attorney, for services in connection with the Almony tract. (I-3-F)	221.42
Item 28.2-Cancellation of unused allotment for Payroll and return to unallocated balance. Save River. (M-1-B)	1,500.00
Item 29.4-VanReuth and Weidner, Inc., for survey work for Seneca Creek State Park. (I-3-A)	739.03
Item 29.5-John P. Pavlovsky, Stenotype Reporter, for depositions in connection with the Rose Hutton case. Seneca Creek State Park. (I-3-B)	47.70
Item 30.5-Hobart C. Blickenstaff and Mary B. Blickenstaff, for 10 acres for Greenbrier. (P-2-A)	420.00
Charles C. Grice, Attorney, for legal service in connection with the Renner, Cooley, Haupt, Fahrney, Keadle, Wisherd, Stottlemeyer, and Winders properties. (I-3-K)	450.00
C. Clifton Virts, Attorney, for legal services in connection with the V. Kathleen Winders property. (I-3-I) (Last two items are for South Mountain-Catoctin Watershed Conservation Area.)	59.43
Item 31.5-Circuit Court for Harford County, for costs in connection with the Kathryn E. Schweers property case, for Susquehanna State Park. (I-3-C)	307.00
Item 33 - Kastenhuber and Anderson, for survey of area proposed in connection with Wye Mills State Park. (A-5)	700.00 max.

## General Construction Loan of 1962 -

Item 14 - Employer's Share of Retirement for Principal Clerk. Gunpowder State Park. (M-1-E)	257.00
Item 18 - Allocation for surveyors, appraisers, realtors and title work. Point Lookout State Park. To Item 18.4. (M-1-D)	2,500.00
Point Lookout Associates, Inc., for 584 acres, more or less. (P-1)	230,000.00
Item 19.4-Goodfellow Agency, for appraisals of Coffman and Raines properties, for Rocky Gap State Park. (I-3-E)	400.00
Item 24 - The Worcester Democrat, for legal notice in connection with permit for a Well. Shad's Landing. (I-3-G)	10.00
Pittsburgh-DesMoines Steel Co., for Elevated Water Storage Tank, Shad's Landing Recreation Area. Fee-George, Miles & Buhr. (10-H)	21,740.00
Shannahan Artesian Well Co., Inc., for Single Cased Deep Well. Shad's Landing Recreation Area. Fee-George, Miles & Buhr. (10-G)	3,992.00

7- Mr. James J. Norris, attorney, appeared before the Board in connection with Item P-2-E of the agenda of the Department of Public Improvements, relating to Assateague Island, and recommended approval of the Item.

"In connection with property acquisition on Assateague Island there is a pending condemnation case involving twenty-one (21) blocks of property, among which are nine (9) blocks owned by the Walker Interests. With the approval of the Chairman of the Commission of Forests and Parks the Attorneys for the State decided to offer a settlement of \$6,000 a block, which is based on the settlement arrived at in the Cecil Amusement Company case. The Walker interests have agreed to this settlement for the properties identified below, and approval is requested to complete the transaction with payments to be made as follows.

"All properties described are bounded by the center line of Baltimore Avenue on the west, the Atlantic Ocean on the east, and by the center line of the indicated streets on the north and south, all identifications as indicated on the State condemnation plat filed in the proceedings."

Mr. Norris explained the entire proceedings and presented the plat referred to above, and also submitted details involved not only in this transaction but also involved in the entire project.

The Board approved the recommendation and authorized purchase of the following properties but emphasized that the State will pay no more than \$6,000 for each of the other sections, in any out-of-court settlement. Payment is to be made from the funds indicated.

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(Dept. of Forests & Parks-7)

General Construction Loan of 1962-Item 6.5 --

Robert Scott Walker and Janrose Goodin Walker, for Block #125, bounded by 24th Street on the north and 25th street on the south.	\$6,000.00
Francis V. Walker and Margaret Leary Walker, for Block #126, bounded by 25th Street on the north and 26th street on the south.	6,000.00
Robert C. Walker and Dorothy V. Walker, for Block #127 and block adjacent on the south indicated as "Reserved", bounded by 26th Street on the north and the southern boundary line shown on Amended Plat of Atlantic City, Maryland.	12,000.00
Donald V. Walker, for Block #121, bounded by 20th Street on the north and 21st Street on the south.	6,000.00
Katherine W. Tenore and George L. Tenore, for Block #122, bounded by 21st Street on the north and 22nd Street on the south.	6,000.00
Virginia W. Pfeifer and Joseph W. Pfeifer, for Block #123, bounded by 22nd Street on the north and 23rd Street on the south.	6,000.00
Anne W. Von Schilgen and Robert J. Von Schilgen, for Block #124, bounded by 23rd Street on the north and 24th Street on the south.	6,000.00
Assateague Island Realty Corporation, for Block indicated on the Plat as "Reserved", bounded by center line of 18th Street on the north and 19th Street on the south.	6,000.00 .

DEPARTMENT OF MARYLAND STATE POLICE:

1- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Maryland State Police.

Budget Program 07.05.00.01-14 --

Smith and Veale, for extension of appointment for Construction of Second Floor, Maryland State Police-Civil Defense Building, to cover Air Conditioning Work. Type "C" Schedule. (A-3)	\$- - - -
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Budget Program 3-07.05.00.03-08 --

Carl Belt, Inc., for Renovating Showers at Barracks "C", Cumberland. (Item 12)	258.00
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Budget Program 3-07.05.00.03-14 --

Bateman Photo Print & Blue Print Co., for blueprints. (I-8)	24.00
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General Construction Loan of 1961-Item 12 --

Cancellation of unused portion of appropriation for completed "Installation of Additional Boiler and Conversion of Existing Boilers" project. Bonds will not be issued. (M-2-C)	79.15+.
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2- The Board approved the following item of the Agenda of the Department of Public Improvements, relating to the Department of Maryland State Police:

"Reference is made to Item C-16 of this department's Agenda of December 10, 1962 whereby approval was granted for execution of Change Order #1 to contract with Commercial Contractors, Inc. for the State Police Gymnasium indicating a fee due to Ferdinand P. Kelly. This should be corrected to indicate 'no fee' applicable on this change order." (M-4)

DEPARTMENT OF TIDEWATER FISHERIES:

Mr. Joseph H. Manning, Director of the Department of Tidewater Fisheries, appeared before the Board in connection with the provisions of Senate Bill 490 (Chapter 586) of the 1963 session of the General Assembly. This Bill requests the Board of Public Works to provide \$49,770.00 from the General Emergency Fund to purchase from the leaseholder the oysters on a tract of 150 acres of bottom in Piney Island Swash, Manokin River, now under lease to George T. Harrison, Richard Webster, et al. Further, this Bill provides for a Tax to be imposed on oysters caught from the tract of land described, at the rate of fifty cents (50¢) per bushel. This Tax applies to all oysters taken from the tract of land from and after the time it is purchased by the State until the proceeds of the Tax equal the amount of the purchase price, at which time the Tax shall be discontinued.

Mr. Manning requested that the Board authorize the Department of Tidewater Fisheries to set the days and hours for the taking of the oysters from these rocks, with power to limit the bushels which may be taken at any one time or any one day.

Whereupon the Board recommended to the Governor that Senate Bill 490 be signed into Law.

(cont.)



(Dept. of Tidewater Fisheries)

The Board also approved an allocation of \$49,770.00 from the 1964 General Emergency Fund to purchase the leasehold as indicated above, with the proviso that the Tax so collected at fifty cents (50¢) shall be returned to the General Emergency Fund until such time as the purchase price has been recovered; after which, as provided by the Bill, there shall be no further charge.

The Board understands that in purchasing this leasehold the State acquires all rights thereto, including the oysters on the bottom, and recommended that the Department of Tidewater Fisheries shall supervise and control all takings under this Bill.

EASTERN SHORE STATE HOSPITAL:

1- The Secretary advised the Board of the settlements which had been agreed upon for the following losses at the Eastern Shore State Hospital:

July 26, 1962 - Laundry	\$ 62.99
October 4, 1962 - Tawes Building	180.71 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Eastern Shore State Hospital.

General Construction Loan of 1958-Item 28 --

The George H. Schuman Co., Inc., for Change Order #2 to contract approved Aug. 13, 1962 for Renovation of Sewage Pumping Station serving the Geriatrics Building. Fee-Matz, Childs & Associates, Inc. (Item C-4)	\$ 420.00
Allen Gyler & Son, Inc., for repair to Tile Walls in Tawes Building. (8-B)	125.00
The Ba-Mor Company, Inc., for repair to Floor of Bathroom in Tawes Building. (8-B)	188.00

General Construction Loan of 1962-Item 41 --

The Eastern Shore Public Service Company of Maryland, for relocation of overhead electrical service. (8-A)	812.40 .
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GENERAL EMERGENCY FUND:

1- The Board approved the following allocations from the General Emergency Fund for which requests appeared on the agenda of the Secretary:

1963 - State Law Department - for expenses of Special Counsel in the prosecution of certain Building and Loan Association cases in Montgomery County. \$5,000.00.

1964 - Department of Tidewater Fisheries - \$49,770.00, to carry out the provisions of Senate Bill 490, relating to Piney Island Swash.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allotments from the General Emergency Fund:

Department of Building, Savings, and Loan Associations - \$15,000.00, tentative amount, to cover the cost of advertising proposed regulations of the agency.

Maryland Home Improvement Commission - \$11,294.00, cover salaries and operating expenses for the remainder of the current fiscal year.

State Office Buildings-Baltimore - \$9,634.00, for certain improvements, repairs and replacements at the old Department of Motor Vehicles Building - \$7,634.00 and the State Office Building-Baltimore - \$2,000.00.

Maryland Training Schools for Boys - \$31,000.00, to cover deficiency in salary and wage accounts resulting from unrealized turnover expectancy.

GENERAL PUBLIC JUNIOR OR COMMUNITY COLLEGE CONSTRUCTION LOAN OF 1961:

Upon the recommendation of the Department of Public Improvements, the Board approved the following items in connection with the procedure established for the General Public Junior or Community College Construction Loan of 1961:

Hagerstown Junior College - CC-628

Appointment of the firm of McLeod and Ferrara as Architects to Design the New Hagerstown Junior College Facility. (A-4)

(cont.)



(General Public Junior or Community College Construction Loan of 1961)

Baltimore Junior College - CC-623

Award of contract to The Lacchi Construction Co., Inc., for Construction of New Facilities for Baltimore Junior College, in the amount of \$4,575,000.00. Fee is applicable to Hopkins & Pfeiffer. (Item 14)

LEASES:

Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated.

State Department of Education - renewal lease with Benjamin Givarz, Lessor, for space at 700 E. Main Street, Salisbury, Maryland, for a term of one year from April 1, 1963, at an annual rental of \$2,291.62.

Department of Employment Security - renewal lease with Daniel R. Fleming, Lessor, for the entire first floor of the building at Pennsylvania Avenue and Fulton Street, Hancock, Maryland, for a term of one year from June 1, 1963, at an annual rental of \$540.00.

State Department of Health - new lease with Mason-Dixon Council, Inc., Boy Scouts of America, as Lessee, for two small pieces of land off Access Road to Western Maryland State Hospital, Hagerstown, Maryland, to establish a right-of-way to .28 acres of land conveyed by the County Commissioners of Washington County to the Lessee, for a term of 99 Years from May 1, 1963, at no actual rental.

State Roads Commission - extension of two leases with the Laurel Building Association of Prince George's County, Lessor, for two areas of space on the second floor of 382 Main Street, Laurel, Maryland, at annual rentals of \$3,180.00 and \$1,260.00, for a term of one year from June 1, 1963.

Department of Mental Hygiene - new lease with Isaac Needle, Lessor, covering space on the second floor of 227 W. Monument Street, Baltimore, Maryland, for a term of three years from July 1, 1963, at an annual rental of \$4,320.00, with an option to renew for an additional term of three years at the same annual rental.

MARYLAND HISTORICAL TRUST:

The Secretary presented to the Board a letter, dated March 26, 1963, from the Maryland Historical Trust, in which they requested authority to use the old Stokes Store Building, which is a part of the Brooksby-Shaw House property in Annapolis, as their office and headquarters. They acknowledged the fact that the condition of the building is somewhat primitive but they felt they could overcome these conditions through their own efforts.

At the suggestion of the State Comptroller the Board recommended that the Maryland Historical Trust use space in the Old Treasury Building, located on the State House grounds, which is now occupied by Historic Annapolis, Inc.

MARYLAND HOUSE OF CORRECTION:

1- The Secretary advised the Board of receipt of information of the settlement agreed upon for the following loss at Maryland House of Correction:

July 21, 1962 - Assistant Warden's House \$35.00.

2- The Board approved Construction Item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland House of Correction:

General Construction Loan of 1960 - Item 94	List 22	\$ 135.00 .
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MARYLAND PENITENTIARY:

1- The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Penitentiary:

General Construction Loan of 1961 - Item 82	List 19	\$ 74.81 .
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Penitentiary.

State Use Industries Revolving Fund #763 -- Reproduction Specialties, for blueprints. (I-8)		\$ 60.00
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General Construction Loan of 1961-Item 79 -- Henry A. Knott Remodeling Co., Inc., for Change Order #1 to contract approved Nov. 13, 1962 for Alterations to Dining Hall, Kitchen and Bakery. (c-7) Credit.		2,719.34+ .
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MARYLAND SCHOOL FOR THE DEAF:

Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to funds of the Maryland School for the Deaf.

General Construction Loan of 1959-Item 97 -- Annuity Bond Fund, for transfer of unused portion of appropriation for completed "Construction of Primary School Building, etc." project. (M-2-B)	\$47,298.42+
General Construction Loan of 1961-Item 89 -- Bateman Photo Print & Blue Print Co., for blueprints. (I-8)	5.12
General Construction Loan of 1960-Item 102 -- Cancellation of unused portion of appropriation for completed "Equipment for New Primary School Building" project. Bonds will not be issued. (M-2-C)	147.79+ .

MARYLAND TRAINING SCHOOL FOR BOYS:

The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1959-Item 76	List 60	\$1,754.00
General Construction Loan of 1960-Item 81	List 24	449.26
	List 25	92.50 .

MILITARY DEPARTMENT:

1- The Secretary advised the Board of the settlement agreed upon for the loss on December 28, 1962 by the Military Department at the Pikesville Armory, in the amount of \$938.19.

2- The Board confirmed the approval previously given to the Military Department for the payment of \$938.19 to The Mapp Contracting Co. from Item 1-Board of Public Works-Fire Losses State Property Fund, for repair of the above indicated loss.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Military Department.

Mayor and City Council of Baltimore, for grading, paving and curbing work on Winchester Street and Braddish Avenue adjacent to the North- west Baltimore Armory. (I-7)	\$3,311.19
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\$1,388.01 - Item 10, General Construction Loan of 1955  
1,923.18 - Item 11, General Construction Loan of 1960.

John F. Rezendes, Inc., for Construction of Medical Armory, Northeast Baltimore Metropolitan Area. Fee-F. Edward Tormey, Jr. (Item 3) & (Item 5)	\$485,220.00
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\$297,105.72 - Federal participation  
23,005.15 - Item 10, General Construction Loan of 1960  
165,109.13 - Item 8, General Construction Loan of 1961.

General Construction Loan of 1960 - Item 8 - Clover Construction Co., Inc., for Mechanical and Electrical Work, Ground Power Equipment Bldg., Martin Airport. (13)	3,918.00
Item 9 - Cancellation of unused portion of appropriation for com- pleted "Construction and Remodeling Facilities at Armory Chemical Center at Edgewood, etc." project. Bonds will not be issued. (M-2-C)	10,105.03+
Item 11 - Cancellation and return to unallocated balance of unused funds allocated for the grading, paving, etc. work at Northwest Baltimore Armory on April 4, 1962. (I-7)	8,076.82+

General Construction Loan of 1961-Item 8 -- Gardens Reproduction & Photo Print Co., Inc.)	23.76
Gardens Reproduction & Photo Print Co., Inc.) For blueprints.	15.84
Gardens Reproduction & Photo Print Co., Inc.) (Item I-8)	7.92
Gardens Reproduction & Photo Print Co., Inc.)	15.84
Gardens Reproduction & Photo Print Co., Inc.)	31.68 .



MISCELLANEOUS:

The Board considered Senate Joint Resolution No. 2 -, now known as Resolution No. 8 - of the Acts of 1963. This Resolution urges the Board of Public Works to investigate the status and availability with the U. S. Navy Department of the Patuxent Naval Air Station Annex property, located in Calvert County, and to initiate studies leading to a determination of the best usage of the property by the State of Maryland.

After some discussion, the Governor appointed Comptroller Goldstein a Committee-of-One to visit and inspect this property, and report back to the Board.

MORGAN STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Morgan State College.

## General Construction Loan of 1959-Item 103 --

William T. King, for furnishing and planting foundation plant materials at President's residence. (I-4-B)	\$ 13.00
William T. King, for white pine trees at President's residence. (I-4-A)	100.00

## General Construction Loan of 1960-Item 110 --

Mayor and City Council of Baltimore, covering abandonment of water supply service to 4307 Hillen Road. (I-2)	100.00
Crest Contracting Co., Inc., for Change Order # 2 to contract approved Sept. 10, 1962 for Construction of Parking Areas, Stairway and Related Improvements. (C-12)	850.00 .

NEW YORK WORLD'S FAIR OF 1964-65:

1- The Secretary presented a request from the Committee for approval of the employment of Mr. Robert Filliettaz as Executive Director. Upon the recommendation of the Committee the Board was asked to approve a salary of \$1,250.00 per month.

The Board deferred any action on this request and suggested that the Chairman of the Committee provide the Secretary and members of the Board with background information on Mr. Filliettaz as promptly as possible.

Note:- After receipt of this information, the Board, on April 8, 1963, approved the employment as requested.

2- Upon the recommendation of the Department of Public Improvements, the Board approved the following payments from Program 34 of the budget of the Board of Public Works for the New York World's Fair Commission (1964-65).

Berry & Homer, Inc. ) for photographs for Senate Finance	\$ 30.95
M. E. Warren, Photographer ) Committee, House Ways & Means Committee,	139.60
M. E. Warren, Photographer ) and general publicity. (I-9)	33.00
Geneva W. Benjes, for secretarial services. (I-5-A)	4.50
Carreiro Industrial Designers, for Exhibition Design. (I-5-B)	4,000.00
Carreiro Industrial Designers, for Exhibition Design. (I-5-B)	586.28
Tatar & Kelly and Van Fossen Schwab, for February 1963. (I-5-C)	1,094.15
Tatar & Kelly and Van Fossen Schwab, for coordination with Exhibition Designer, etc. February 1963. (I-5-D)	1,477.50
Tatar & Kelly and Van Fossen Schwab, for additional costs in connection with model of Maryland Pavilion and Exhibit. (I-5-E)	1,000.00 .

3- Upon the recommendation of the Department of Public Improvements, the Board approved the appointment of the Robert Goodman Agency to handle publicity and promotion in connection with the Maryland Exhibit at the New York World's Fair at the rate of \$1,250.00 per month plus expenses incurred for travel, photographic services, and mass mailings. The Agreement is on a month-to-month basis, but presently calls for retaining the firm until December of 1963. Funds are available in Program 34 of the 1963 budget of the Board of Public Works. (A-6)

OCEAN CITY, MARYLAND:

Under Agenda Item M-2-C, the Department of Public Improvements advised the Board of the abandonment of the project "To study the feasibility of Construction of a Convention Hall in Ocean City, Maryland", and recommended the cancellation of the appropriation of \$5,000.00 in the General Construction Loan of 1961-Item 3, with the bonds not to be issued.

The Board approved this recommendation.



General Construction Loan of 1960-Item 92	List 33	\$ 669.34 .
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Bishop Construction Corp., for Change Order #1 to contract approved Oct. 4, 1962 for Main Entrance and Fencing. Fee-Lucius White, Chance and White. (C-10 and C-11)	\$10,775.00
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\$1,980.00 - General Construction Loan of 1962-Item 86  
3,848.58 - General Construction Loan of 1961-Item 73  
4,946.42 - General Construction Loan of 1961-Item 71 .

General Construction Loan of 1962-Item 60	List 1	\$ 273.42 .
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General Construction Loan of 1962-Item 61 --  
Fenestra, Inc., for Furnishing and Installing Detention Screens.(2) \$48,689.88 .

September 14, 1962 - "C" Building	\$ 58.00
October 4, 1962 - Stump Cottage	98.50
October 24, 1962 - Rogers Hospital	98.50 .

General Construction Loan of 1958-Item 37 --		
Drummond & Co., Inc., for Bissell Building Playcourt.	(7)	\$5,405.00 .

General Construction Loan of 1962-Item 97 --  
J. J. McCrone and Co., Inc., for a topographic survey of the  
newly acquired Howard property. (A-2) \$1,845.00 max.

Upon the recommendation of the State Department of Health in letter dated March 18, 1963, the Board approved an increase of \$7,600.00 in the State Grant from the Sewage Treatment Plant Loan of 1957 toward Project WPC-MD-54, Sewerage in District No. 1 of Dorchester County, bringing the State Grant to \$84,242.00. The estimated cost for this project is \$336,890.00.

General Construction Loan of 1959-Item 65 --  
John K. Ruff, Inc., for Change Order #5 to contract approved  
April 4, 1962 for Construction of New Southern Maryland  
Children's Center. Fee-John Winthrop Wolcott on \$837.49  
of this Change Order. (C-3) \$ 887.49



SPRINGFIELD STATE HOSPITAL:

1- The Secretary advised the Board of the settlement of \$787.25 which had been agreed upon for the loss on October 26, 1962, at Hubner Building, Springfield State Hospital.

2- The Secretary submitted request of the Department of Mental Hygiene, dated March 21, 1963, that Springfield State Hospital be permitted to use \$2,300.80 of the current balance in the Board of Public Works-Fire Losses State Property Fund, Item 9, to make certain improvements in accordance with the report of the State Fire Marshal, dated July of 1962.

Inasmuch as the State is now on a \$1,000.00 deductible insurance program, it was decided by the Board that these funds would be set aside to cover that portion of losses for which the State is the self-insurer. Therefore, the funds would not be available as requested.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Springfield State Hospital.

Norman W. Meekins, for Paving and Parking Improvements, at Power House and Maintenance Shop. (Item 1)	\$10,391.00
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\$5,129.37 - General Construction Loan of 1961-Item 52	
5,261.63 - General Construction Loan of 1960-Item 60.	

General Construction Loan of 1960-Item 57 --

Bishop Construction Corp., for Change Order #1 to contract approved Nov. 13, 1962 for Alterations and Improvements to Service Building and "A" Building, Men's Group. Fee-Glenn A. Watkins, Jr. (C-6)	2,377.00
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General Construction Loan of 1961-Item 52 --

Maryland Reproduction & Supply Co., for blueprints. (I-8)	22.00 .
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SPRING GROVE STATE HOSPITAL:

1- The Secretary advised the Board of the settlements which had been agreed upon for the following losses at Spring Grove State Hospital:

December 10, 1962 - Main Building	No Damage
December 26, 1962 - Hillcrest Building	\$ 24.00 .

2- The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Spring Grove State Hospital:

General Construction Loan of 1960-Item 63	List 66	\$1,752.00
General Construction Loan of 1961-Item 55	List 64	549.00
Item 56	List 64	1,656.00 .

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Spring Grove State Hospital.

Thomas Hicks and Sons, for Alterations to Elevator Shaft, Foster Wade Building. (Item 9)	\$3,800.00
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\$ 440.00 - General Construction Loan of 1960-Item 65	
3,360.00 - General Construction Loan of 1962-Item 54.	

General Construction Loan of 1959-Item 58 --

Annuity Bond Fund, for transfer of unused portion of appropriation for completed "Fire Protection Facilities in Various Buildings and Operating Room Improvements" project. (M-2-B)	169.97+
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General Construction Loan of 1962 -

Item 51 - Gardens Reproduction & Photo Print Co., Inc., for blueprints for bidding purposes. (I-8)	14.40
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Item 54 - The Standard Elevator Co., for Change Order #1 to contract approved Jan. 3, 1963 for Installation of Elevator in Foster Wade Building. (C-5)	300.00 +.
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## STATE DEPARTMENT OF EDUCATION:

1- Bowie State Teachers College -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Bowie State Teachers College.

General Construction Loan of 1961-Item 99 --

The General Building and Construction Co., for Change Order #3  
to contract approved May 17, 1962 for Remodeling West Wing of  
Administration Building for Laboratories and Classrooms. (C-2) \$ 313.00.

2- Coppin State Teachers College -

a. The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Coppin State Teachers College:

General Construction Loan of 1960-Item 137 List 41 \$ 78.50.

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Coppin State Teachers College.

General Construction Loan of 1960-Item 137 --

Cancellation of unused portion of appropriation for completed "Equipment for New Library" project. Bonds will not be issued. (M-2-C) \$ 108.93

General Construction Loan of 1962-Item 138 --

Construction Maintenance, Inc., for Construction of Sidewalks. (4) 4,058.00  
Maryland Reproduction & Supply Co., for blueprints. (I-8) 33.00 .

3- Frostburg State Teachers College -

a. The Board deferred action on Item 5-C of the agenda of the Department of Public Improvements relating to a proposed contract between the State Department of Education and Ampex Corporation for Language Laboratory Equipment at Frostburg State Teachers College. The Board requested Mr. Backhaus and Mr. Rennie to be prepared to have representatives of their respective departments and of the State Department of Education at the next meeting of the Board to discuss this project, in all of its aspects.

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Frostburg State Teachers College.

Rosia Kelly, Widow, Richard S. Kelly and Florence L. Kelly, his  
wife, for 82 Beall St., ext., Frostburg, Md. (P-3) In fee. \$7,800.00  
\$3,365.31 - General Construction Loan of 1958-Item 103  
4,434.69 - General Construction Loan of 1961-Item 108.

General Construction Loan of 1959-Item 114 --

M. R. Oster, for Drainage Swales and Yard Inlets in front of  
New Dining Hall. (5-D) 967.00

General Construction Loan of 1962-Item 105 --

Carl Belt, Inc., for Women's Dormitory. Fee-Fletcher and  
Fletcher. (5-A) 303,545.00.

4- Salisbury State Teachers College -

Upon the recommendation of the Department of Public Improvements, the Board approved the following contract for Salisbury State Teachers College:

General Construction Loan of 1962-Item 117 --

Chas. E. Brohawn & Bros., Inc., for Women's Dormitory. Fee-Malone  
and Williams. (Item 6) \$356,500.00 .

5- Towson State Teachers College -

The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Towson State Teachers College:

General Construction Loan of 1962-Item 123, and List 48 \$ 525.60  
Item 25 - List 49 1,903.50 .



STATE DEPARTMENT OF HEALTH:

The Board approved request of the State Department of Health, dated March 21, 1963, for permission to write-off a list of unpaid balances representing amounts due from sponsors for care of patients in the State's Chronic Disease Hospitals, as set forth below:

<u>Sponsors</u> <u>Account Balances</u>	<u>State's</u> <u>Equity</u>	<u>Subdivision's</u> <u>Equity</u>	<u>Total</u> <u>Write-off</u>
At August 31, 1959	\$44,277.76	\$ 6,973.34	\$ 51,251.10
At December 31, 1961	55,464.31	7,259.59	62,723.90
	<u>\$99,742.07</u>	<u>\$14,232.93</u>	<u>\$113,975.00</u>

STATE DEPARTMENT OF PUBLIC WELFARE:

The Board approved request of the State Department of Public Welfare, dated March 29, 1963, through the office of the State Comptroller, for permission to write-off \$71.25 of State funds. These funds are a part of the money lost in the burglary which took place at the Boys' Forestry Camp-Green Ridge on January 16, 1963.

STATE EMPLOYEES:

The Board approved extensions of sick leave in the following cases.

Henryton State Hospital - Odessar Gundy, Senior Hospital Attendant, for the period of April 4 through June 3, 1963, which is the maximum leave available.

Rosewood State Hospital - Edward Leroy Cage, Psychiatric Aide I, for the further period of February 10 to May 1, 1963. It is understood this employee will retire on the latter date.

Springfield State Hospital - Jennie E. Shaughney, Psychiatric Aide I, for a further period of March 23 to April 17, 1963, which is the maximum leave available. This employee has applied for retirement as of May 1, 1963.

State Roads Commission - John H. Yingling, Motor Equipment Operator I, for the period March 7 to March 26, 1963, on which latter date the employee returned to duty.

State Roads Commission - James Bissell, Senior Account Clerk, Road Design (52.20), for a period of three months from Noon of March 7, 1963. It was specifically understood that no further extension of sick leave would be requested.

STATE LAW DEPARTMENT:

The Board approved request of the Attorney General to Governor Tawes on March 27, 1963 for the allocation of \$5,000.00 from the General Emergency Fund. These funds are to be used by the State Law Department to defray the expenses of Special Counsel to aid that department in the prosecution of certain Building and Loan Association cases currently pending in Montgomery County, involving receivership and conservatorship.

STATE OFFICE BUILDINGS-Baltimore:

1- The Secretary advised the Board of the settlement of \$263.00 which had been agreed upon for the loss of July 23, 1962 at the Main State Office Building, Baltimore, Maryland.

2- The Secretary presented a request addressed to Governor Tawes, under date of March 14, 1963, by the Brotherhood of Trinity A. M. E. Church, Baltimore, for permission to place a plaque on the old site of the church at Linden Avenue and Biddle Street, Baltimore, which was used by the church for seventy-six years.

Before taking action on the request, the Board felt a recommendation from the Committee for the State Office Buildings-Baltimore should be received and therefore referred the request to that Committee for review and recommendation.

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal or transfer of the following State property no longer required in connection with the conduct of the State's business by the Agency indicated.

Civil Defense Agency-fork lift	\$ 100.00
Clerk of the Circuit Court for Cecil County-office equipment	42.00
Comptroller of the Treasury-motor vehicles	2,400.00
Crownsville State Hospital-livestock	173.48
Eastern Shore State Hospital-rags	34.20
Department of Forests and Parks-motor vehicle	350.00
Department of Game and Inland Fish-motor vehicles	15,054.27
Maryland House of Correction-livestock and scrap	1,402.07

(cont.)



## (State Property)

Department of Labor and Industry-office equipment	\$ 6.00
Department of Mental Hygiene-office equipment	22.02
Military Department-mower	75.00
Department of Motor Vehicles-motor vehicles	10,679.50
Montrose School for Girls-livestock	260.19
Mt. Wilson State Hospital-scrap metal	176.00
State Department of Public Welfare-motor vehicles	1,550.00
State Roads Commission-motor vehicles, office equipment and scrap	22,315.00
State Treasurer-office equipment	30.00
University of Maryland-motor vehicles	611.00
Victor Cullen State Hospital-livestock	240.00
Eastern Shore State Hospital-livestock and scrap	317.35
State Department of Education-office equipment	37.00
Military Department-mowers	93.75
Morgan State College-office equipment	55.00
Towson State Teachers College-office equipment	200.00
Maryland Training School for Boys-camera	125.00
State Use Industries-scrap	18.00

Transfer of 1 air conditioner to State Department of Health-Cumberland Laboratory and 1 air conditioner to the Department of Maryland State Police-Benson Barracks, which items have been in storage at the Department of Budget and Procurement and were carried on inventory of the State Law Department.

Comptroller of the Treasury-Alcoholic Beverages Division-inventory transfer of one IBM electric typewriter to the General Department of the Comptroller's Office.

Eastern Shore State Hospital-removal from inventory of miscellaneous household equipment.

State Department of Education - removal from inventory of 1 air conditioning unit which was traded to J. B. Mitchell and Co.

State Department of Health - inventory transfer of 37 Saf-T-Stak storage drawers for IBM cards to Income Tax Division of Comptroller's Office.

Mt. Wilson State Hospital - removal from inventory of 1 swivel chair.

Department of Mental Hygiene - inventory transfer of the following items from Eastern Shore State Hospital to Crownsville State Hospital: two 40-gallon electric water heaters and one each Black & Decker electric hammer, Monitor electric range, a 10-unit Teletalk intercom system).

Military Department - removal from inventory of miscellaneous equipment at various armory locations, and junk same.

State Commissioner of Personnel - inventory transfer of 1 Thermo-Fax machine to the Department of Budget and Procurement.

State Department of Public Welfare - removal from inventory and junk costumers, telephone stand, metal table, typist table and shelves.

Rosewood State Hospital - removal from inventory and junk several items of miscellaneous household equipment.

Towson State Teachers College - removal from inventory and junk 60 mattresses.

State Department of Health - inventory transfer of 14 pairs of oculars, and 1 each torsion balance, analytical balance, and Eimer & Amend Balance to Towson State Teachers College.

Department of Mental Hygiene - inventory transfer of 2 flat top desks and one posture chair to Spring Grove State Hospital.

Clifton T. Perkins State Hospital - removal from inventory and junk wooden chairs, radios, and bath scale.

Department of Maryland State Police - removal from inventory of Car No. 143, a 1963 Ford sedan, which was badly damaged in an accident. Motor and transmission will be salvaged; body will be sold to highest bidder.



STATE ROADS COMMISSION:

1- The Secretary presented to the Board a letter, dated April 3, 1963, received from Mr. Robert E. Funkhouser, of Davidsonville, Maryland. The contents of the letter related generally to the matter of the transfer of certain property by the State Roads Commission to one Henry Doepkins, about which the Secretary has a large file.

The Board requested that representatives of both the State Roads Commission and Mr. Funkhouser attend the next meeting of the Board, prepared to discuss the matter with the members of the Board.

2- The Secretary advised the Board of the settlements which had been agreed upon for the following losses of State Roads Commission property:

October 9, 1962 - Mixer Shed, Accident, Maryland	\$ 58.05
October 24, 1962 -R/W - Item No. 30668, former Consolidated Foods Corporation property.	5,000.00 .

3- The Secretary presented to the Board a report from the State Roads Commission, dated March 19, 1963, setting forth the compensation paid employees of that department during the quarter ended December 31, 1962, for work performed on legal holidays.

The Board accepted the report as submitted.

4- The Board confirmed the approval which had previously been given by the individual members to the State Roads Commission for execution of the following Deeds to:-

The O'Neill Club of Towson, Inc., for 7.61 acres of land in Baltimore County, being portion of former Arline D. Brooks property, R/W Item 25756, Contract B-635-3-415, to replace Deed executed 9/25/62.

Lois R. Gibson and Wilson R. Russell, for 1.11 acres of excess land in Calvert County, being abandoned roadbed of old Md. Rt. 2 and present Md. Rt. 2, acquired from R. S. Russell, et al; Contract C-243-1-520.

Harry Edward Chew and Mary Frances, wife, for 0.44 acre of excess land in Calvert County, being portion of former Blake C. Jones property, R/W Item 50516, Contract C-243-2-520.

Cordelia Hindle, for 0.32 acre of excess land in Charles County, being portion of former John T. West property, R/W Item 37434, Contract Ch-288-10-520.

United States of America, for perpetual runway clearance easement in, on, over and across Tract No. 528-# in Spaulding District, Prince George's County, being former Eugene R. Lohr et ux property, R/W File 39415, Contract P-722-29-320 (Andrew Air Force Base).

Laura L. Durkee, for 4.28 acres of abandoned right of way in Cecil County, being portion of former Philadelphia, Baltimore & Washington Railroad Company et al property, R/W File 4155, Contract Ce-400-1-220. Replaces Deed dated December 8, 1961, which was never delivered.

Gerald J. Miller and Judith A., wife; Nathan Landow and Barbara S., wife, and Frances W. Alspach, for Quitclaim in and to drainage easement in Montgomery County, conveyed to SRC by Robert S. Nash et al, Trustees; subject to construction, installation, operation and maintenance of substitute storm drain plan by grantee, the present owner of property, R/W Item 31899, Contract M-527-1-320.

5- The Board approved Item P-2-C of the agenda of the Department of Public Improvements relating to the Department of Forests and Parks and the State Roads Commission. This approval authorizes the State Roads Commission to transfer to the Department of Forests and Parks 2.45 acres of surplus land, adjoining the State Forest Nursery at Harmons, Maryland. The transfer was agreed upon at a \$750.00 evaluation, which will be deducted from the credit account of the Department with the Commission. It is understood that this is a portion of the former Egbert H. Hawkins property, which the Commission acquired in connection with the relocation of Maryland Route 170, Contract AA-477-3-520.

6- Upon motion made by Mr. Luetkemeyer, seconded by Mr. Goldstein, the following resolution was unanimously adopted:

RESOLVED: That in response to the March 25, 1963 request of the State Roads Commission, through its Chairman, and based on the draft of an Official Statement submitted therewith, the Board approves the public sale not later than May 7, 1963,

(cont.)



(St. Roads Commission-6)

by the State Roads Commission of \$17,500,000 State Highway Construction Bonds, Second Issue, Series S, dated as of May 1, 1963, maturing in annual installments over a period of fifteen years accounting from May 1, 1963, and authorized by Sections 199 to 210, inclusive, of Article 89B of the Annotated Code of Maryland (1957 Edition), as amended; and

RESOLVED FURTHER: That three certified copies of said Official Statement shall be transmitted to the Secretary of this Board not later than the date of said Official Statement; and

RESOLVED FURTHER: That the State Treasurer and the State Comptroller are hereby authorized and directed to sign and countersign, respectively, in facsimile, said Bonds and the coupons, if any, attached thereto, and to execute, acknowledge and deliver any and all instruments, warrants, receipts and other official documents in connection with the sale and delivery of said Bonds, the receipt and distribution of the proceeds thereof and the operation of the Sinking Fund to secure the payment of said Bonds and the interest thereon, all as provided in the Resolution of the State Roads Commission authorizing the issuance and sale of the bonds and adopted prior to the passage of this Resolution.

STATE TREASURER:

The Secretary submitted to the Board the following reports received from the State Treasurer covering investment transactions for State Funds, which were completed by the State Treasurer since the last meeting of the Board. These reports were ordered filed.

March 22, 1963	State Highway Construction Bonds-Second Issue-Sinking Fund: Collection and deposit of \$238,000 United States Treasury Bills matured March 22, 1963.
March 28, 1963	Maryland Port Authority: Subscription to \$1,000,000 United States Treasury Bills, due September 26, 1963. Collection and deposit of \$1,000,000 United States Treasury Bills matured March 28, 1963.
	State of Maryland-General Funds: Collection and deposit of \$8,000,000 United States Treasury Bills, due 3/28/63.
March 29, 1963	State of Maryland-General Funds: Purchase of \$8,000,000 United States Treasury Bills, due 7/5/63.

SUPERINTENDENT OF PUBLIC BUILDINGS & GROUNDS:

See: Board of Public Works of these Minutes, Page 182, Item 1, as to new building for Income Tax Division of the State Comptroller's Office.

UNIVERSITY OF MARYLAND:

1- The Secretary advised the Board of the settlements which had been agreed upon for the following losses of property of the University of Maryland:

July 6, 1962 - Dining Hall #2	\$1,132.29
August 22, 1962 - Storage Shed	1,430.73
October 16, 1962 - Cumberland Hall	80.70
November 15, 1962 - Cumberland Hall	820.00
November 23, 1962 - Montgomery Hall	203.00 .

2- The Board approved Construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures of the University of Maryland:

General Construction Loan of 1959-Item 133	List 250	\$ 262.40
	List 251	19.50
General Construction Loan of 1960-Item 157	List 226	347.00
General Construction Loan of 1961-Item 129	List 253	175.04
Item 131	List 228	1,094.44
General Construction Loan of 1962-Item 143	List 232	1,260.00
Item 147	List 245	68.20
Item 155	List 227	755.87
	List 229	52.21
	List 254	3,689.82 .



(University of Maryland)

3- Baltimore -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland-Baltimore.

Dorset Contracting Co., Inc., for Change Order #8 to contract approved Nov. 13, 1961 for Renovation of John Eager Howard Hall.  
 Fee-Wheeler, Bonn, Shockey & Associates. (C-8) \$7,371.39

\$4,454.24 - General Construction Loan of 1961-Item 140  
 592.39 - Account #713.31, Global Training  
 2,324.76 - Account #713.32, National Institute of Health.

General Construction Loan of 1958-Item 129 --  
 James R. Edmunds, Jr., for preliminary plans, etc. of first phases of Out-Patient Building, University Hospital. (I-1) 13,000.00

General Construction Loan of 1960-Item 145 --  
 Coleman & Wood, Inc., for Change Order #2 to contract approved June 12, 1961 for Additions to Mathematics and Physics Bldgs., and Extension of Van DeGraff Accelerator. Fee-Hall, Ritter & Sprinkle. (C-1-B) 1,865.57  
 Coleman & Wood, Inc., to cancel above item written in error. 1,865.57+.

4- College Park -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland-College Park.

General Construction Loan of 1961-Item 133 --  
 Gardens Reproduction & Photo Print Co., Inc., for blueprints. (I-8) \$ 6.70

General Construction Loan of 1962-Item 143 --  
 Coleman and Wood, for Change Order #1 to contract approved Nov. 13, 1962 for Renovation of 3rd floor, Skinner Building. Fee-Alfred M. Rinaudot. (C-9) 8,022.37

General Construction Loan of 1962-Item 144 --  
 Laboratory Furniture Co., Inc., for Change Order #1 to contract approved March 12, 1963 for Laboratory Equipment, Woods Hall. Fee-Alfred M. Rinaudot. (C-1-A) 1,390.00

General Construction Loan of 1960-Item 145 --  
 Coleman & Wood, Inc., for Change Order #2 to contract approved June 12, 1961 for Additions to Mathematics & Physics Buildings, and Extension of Van de Graff Accelerator. Fee-Hall, Ritter & Sprinkle. (C-1-B) 1,865.57 .

ADJOURNMENT:

There being no further business, the meeting was adjourned.

  
 Secretary.



